

POSITION DESCRIPTION

PNG Power Limited

MK2619 - Manager - Plant & Fleet

Reporting to the General Manager Corporate Services, this position is responsible for initiating change and directing and managing all company plant and motor vehicle fleets in all Provinces, nation- wide.

The position provides a challenging opportunity for the right candidate to advise Executive Management on internal plant and fleet requirements and fully demonstrate high levels of skills in ensuring all company owned and leased motor vehicles are properly serviced for operational needs, as well as demonstrate leadership and proactive change management practices.

Specific role requirements include leading teams, development and implementation of strategic plans, policies and guidelines, motor vehicle servicing and maintenance, motor vehicle lease management, fuel supply management and workshop safety to enable the organization to achieve its corporate goals and objectives.

Essential Competencies

- Relevant qualifications in the motor vehicle industry with proven experience in the management of operating assets.
- A minimum of 5 years experience in motor vehicle fleet purchasing, servicing and maintenance, motor vehicle lease management, fuel supply management with at least 3 years in a management role and proven ability to manage large fleet of operational motor vehicles in a large and geographically diversified organization.
- Demonstrated computer literacy and specific knowledge of Microsoft Office applications, storage and management of assets database.
- Proven competence in strategic planning and implementation, with sound knowledge of contracting, negotiating and change management.
- High levels of oral and written communications skills enabling effective presentations.
- Proven "hands on" leadership skills, with the ability to motivate work teams to accept responsibility and accountability for outcomes. A real team player with drive, professionalism and integrity.

Applications close on 3 December 2009

To apply for this position:

- Download and complete the Application Form from <http://www.vanguardpng.com>.
- Email the application to admin@vanguardpng.com together with a copy of your CV in MS Word format.

Note: Do not include copies of any other documents. You will be asked to provide the originals of certificates etc if you are selected for Interview